



The Arc  
High Street  
Clowne  
Derbyshire  
S43 4JY

## **Key Decisions & Items to be Considered in Private**

**To be made under the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012**

**Published on: 12 June 2015**

## INTRODUCTION

The list attached sets out decisions that are termed as “Key Decisions” at least 28 calendar days before they are due to be taken by the Executive or an officer under delegated powers.

Preparation of the list helps Executive to programme its work. The purpose of the list is to give notice and provide an opportunity for consultation on the issues to be discussed. The list is updated each month with the period of the list being rolled forward by one month and republished. The list is available for public inspection at the The Arc, High Street, Clowne, S43 4JY. Copies of the list can be obtained from Sarah Sternberg, Assistant Director – Governance & Monitoring Officer at this address or by email to [sarah.sternberg@bolsover.gov.uk](mailto:sarah.sternberg@bolsover.gov.uk).

The list can also be accessed from the Council’s website at [www.bolsover.gov.uk](http://www.bolsover.gov.uk). The Executive is allowed to make urgent decisions which do not appear in the list, however, a notice will be published at The Arc and on the Council’s website explaining the reasons for the urgent decisions. Please note that the decision dates are indicative and are subject to change.

The names of Executive members are as follows:

Councillor A M Syrett - Leader  
Councillor M Dooley – Deputy Leader  
Councillor T Connerton  
Councillor B R Murray-Carr  
Councillor K Reid  
Councillor J Ritchie

The Executive agenda and reports are available for inspection by the public five clear days prior to the meeting of the Executive. The papers can be seen at The Arc at the above address. The papers are also available on the Council’s website referred to above. Background papers are listed on each report submitted to the Executive and members of the public are entitled to see these documents unless they contain exempt or confidential information. The report also contains the name and telephone number of a contact officer.

Meetings of the Executive are open to the public and usually take place in the Chamber Suites at The Arc. Occasionally there are items included on the agenda which are exempt and for those items the public will be asked to leave the meeting. This list shows where this is intended and the reason why the reports are exempt or confidential. Members of the public may make representations to the Assistant Director – Governance & Monitoring Officer about any particular item being considered in exempt.

The list does not detail all decisions which have to be taken by the Executive, only “Key Decisions”. In these Rules a “Key Decision” means an executive decision, which is likely:

- (1) to result in the Council incurring expenditure which is, or the making of savings which are, significant having regard to the Council’s budget for the service or function to which the decision relates; or
- (2) to be significant in terms of its effects on communities living or working in an area comprising two or more wards in the District.

In determining the meaning of “significant” the Council must have regard to any guidance for the time being issued by the Secretary of State. The Council has decided that income or expenditure of £50,000 or more is significant.

**The dates for meetings of Executive in 2015/2016 are as follows:**

|      |             |
|------|-------------|
| 2015 | 13 July     |
|      | 7 September |
|      | 5 October   |
|      | 2 November  |
|      | 30 November |
| 2016 | 4 January   |
|      | 1 February  |
|      | 29 February |
|      | 4 April     |
|      | 25 April    |

The Council hereby gives notice of its intention to make the following Key Decisions and/or decisions to be considered in private:

| <b><i>Matter in respect of which a decision will be taken</i></b>   | <b><i>Decision-maker</i></b> | <b><i>Date of Decision</i></b> | <b><i>Documents to be considered</i></b>                                 | <b><i>Contact Officer</i></b>                                   | <b><i>Is this decision a Key Decision?</i></b>               | <b><i>Is this decision to be heard in public or private session</i></b> |
|---|------------------------------|--------------------------------|--|---|--|---|
| <b>Contract for security at empty properties</b><br><br>To award the contract for the service   | Executive                    | July 2015                      | Report Of Councillor J Ritchie, Portfolio Holder for Housing and IT      | Assistant Director – Community Safety and Head of Housing (BDC) | Yes - Likely to result in expenditure over £50,000           | Private – relates to business affairs of the Council                    |
| <b>Award of Reroofing Contract at Victoria House, Creswell</b><br><br>To award the tender for the reroofing of Victoria House, Creswell | Executive                    | July 2015                      | Report Of Councillor A Syrett, Portfolio Holder for Property and Estates | Assistant Director – Property & Estates                         | Yes - Likely to result in income or expenditure over £50,000 | Private - relates to the business affairs of the authority              |
| <b>Enforcement Fund</b><br><br>To seek approval to establish a fund for enforcement projects  | Executive                    | July 2015                      | Report Of Councillor J Ritchie, Portfolio Holder for Housing and IT      | Assistant Director – Community Safety & Head of Housing (BDC)   | Yes - Likely to result in income or expenditure over £50,000 | Public  |

| <b><i>Matter in respect of which a decision will be taken</i></b>  | <b><i>Decision-maker</i></b> | <b><i>Date of Decision</i></b> | <b><i>Documents to be considered</i></b>                    | <b><i>Contact Officer</i></b>   | <b><i>Is this decision a Key Decision?</i></b>                       | <b><i>Is this decision to be heard in public or private session</i></b>                                   |
|--|------------------------------|--------------------------------|---|---------------------------------|--|---|
| <p><b>Fraud Investigation Service</b></p> <p>To update Members concerning the current position with respect to the creation of the Single Fraud Service and to outline the options available to the Council to ensure that it retains sufficient Capacity and expertise to effectively manage the risk of fraud against the Council.</p> | Executive                    | July 2015                      | Report of Councillor A Syrett, Portfolio Holder for Finance | Executive Director - Operations | Yes – likely to result in savings or expenditure of £50,000 or more. | Private – relates to an individual, the financial affairs of the authority and potential legal privilege. |
| <p><b>Financial Outturn 2014/15 including impact on the Medium Term Financial Plan 2015/16 onwards</b></p>   | Executive                    | July 2015                      | Report of Councillor A Syrett, Portfolio Holder for Finance | Executive Director - Operations | Yes – likely to result in savings or expenditure of £50,000 or more. | Public  |

| <b><i>Matter in respect of which a decision will be taken</i></b>   | <b><i>Decision-maker</i></b> | <b><i>Date of Decision</i></b> | <b><i>Documents to be considered</i></b> | <b><i>Contact Officer</i></b> | <b><i>Is this decision a Key Decision?</i></b> | <b><i>Is this decision to be heard in public or private session</i></b> |
|---|------------------------------|--------------------------------|--|-------------------------------|--|---|
| <p>To report the financial outturn position on the General Fund, HRA and Capital Programme in respect of the previous financial year (2014/15) and to seek Executive's approval to carry forward slippage in respect of the Capital Programme and to consider requests for the carry forward of unutilised resources into 2015/16. Consideration will also be given to the adjustment of 2015/16 and future years budgets in the light of the 2014/15 outturn position.</p> |                              |                                |  |                               |  |   |